

## **CURRICULUM VITAE**

### **REUBEN KIPKOECH MAIYO**

P.O BOX 3900

### **ELDORET**

EMAIL:reubenkipkoech378@gmail.com

Phone : +254728062741

### **PERSONAL INFORMATION**

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**Sex** : Male

**Date of birth** : 03/04/ 1991

**Nationality** : Kenyan

**ID no** : 28990077

**Marital status:** Married

**Religion** : Christian

### **CAREER OBJECTIVE**

To work in a challenging and dynamic area with a view of integrating creativity, teamwork and research to provide practical way forward`.

### **PERSONAL PROFILE**

- Good communication skills.
- Ability to multi task
- Ready to learn and take instructions.
- Trustworthy, high integrity and reliable personality.
- Excellent endurance and ability to work under pressure and deadlines.
- Strong ambitions for success with equally focused determination and Stamina to achieve.
- Ability to work under pressure
- Demonstrates the utmost discretional & integrity when dealing with confidential information of the organization or the company.

## EDUCATIONAL BACKGROUND

<u>Date</u>	<u>Institution/Award</u>
2021-Date	Master of Arts in Sociology <i>Moi University</i>

*Thesis title: Community perceptions towards the police and its influence on Community Policing*

2014- 2018	Bachelor of Arts in Sociology <i>Moi University</i>
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2010-2012	Diploma in Criminology <i>Moi University</i>
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2005-2009	Kenya certificate of secondary education (KCSE) <i>Paul Boit High School</i>
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1996-2004	Kenya certificate of primary Education (KCPE) <i>Kapchepsir primary School</i>
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## **WORK EXPERIENCE**

**2022-Date -Moi University African Cluster Centre**

*Student Intern*

**2013-Date –Moi University**

*Part-time teaching (Diploma in Criminology & Public Administration Courses)*

**2013-Date –Moi University**

**2016-(Sep-Dec) - Industrial Attachment**

*Kenya Police (Kesses Police Station, Eldoret)*

**2012- (Sep-Dec) -Industrial Attachment**

*Kenya Police (Langas Police Station, Eldoret)*

## **RESPONSIBILITIES**

**2022-Date Treasurer –International Institute of Certified Forensic Investigations, Kenya**

## **TRAININGS/WORKSHOPS ATTENDEND**

**Nov-December, 2021 Kenya School of Government, Mombasa**

*Office Administrative Skills*

**Aug-September, 2021 Afterlives of International Development**

*Two-Part Methodological Workshop*

**June- 2014 Moi University, Margaret Thatcher Library**

*Gender Mainstreaming Workshop*

**Feb-2014 Moi University**

*Career Development & Leadership Summit*

## **CAREER OBJECTIVES**

- I want a highly rewarding career where I can use my skills and knowledge for organizational and personal growth
- I am seeking a company where I can use my experience and education to help the company meet and surpass its goals.
- To work in a result oriented, challenging and industrious organization which, through my virtues, will enhance the perfection of my knowledge and experience gained during my career pursuance.
- To keep up with the cutting edge of technologies & Methodologies

## **TECHNICAL SKILLS**

- Excellent Communications Skills
- Excellent Judgement
- Customer Care Relations
- Front Office Management
- Gender Mainstreaming
- VIP Protections
- Street Wisdom
- Information Communication and Technological Skills

## **INTERESTS AND HOBBIES**

- Reading the Bible
- Reading motivational & Inspirational materials

## **COMPUTER PROFICIENCY**

### **Certificate in computer Application**

- Ms- word
- Ms- Access
- Ms-PowerPoint
- Ms-Outlook/Email

**Languages:** English, Kiswahili and Kalenjin (Well spoken and written)

## **PROFESSIONAL BODIES**

**Member-**International Institute of Certified Forensic Professionals