

CURRICULUM VITAE

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PERSONAL DETAILS

GENDER: Male

DATE OF BIRTH: 18/05/1994

MARITAL STATUS: Single

NATIONALITY: Kenyan

COUNTY: Elgeyo Marakwet

IDENTIFICATION NO: 30662926

PASSPORT NO: A1880746

RELIGION: Christian

LANGUAGE: English, Kiswahili, Kalenjin

PROFILE

I am a highly motivated and hardworking individual with high degree for resilience in a challenging and demanding environment, always ready to learn new skills and adapt to situations. I am also a team player with good organizational, leadership and communication skills. I uphold high integrity, sincerity and honesty.

Am also a digital communication enthusiast and an upcoming farmer.

CAREER OBJECTIVE

To develop a career path in leadership, politics and governance based on competence, integrity and professionalism in the current dynamic and ever-changing environment. I am seeking employment in a department where I can grow professionally and personally. I seek challenging opportunities where I can fully use my skills for the success of the organization.

ACADEMIC BACKGROUND

- 2021 - Ongoing:** Moi University Main Campus
Master of Arts in International Relations
- 2012- 2017:** Moi University Main Campus
Bachelor of Arts in Political Science and Public Administrations
- 2008-2011:** St Patrick's High School, Iten
Kenya Certificate of Secondary Education (KCSE)
- 1998-2007:** Mindililwo Primary School
Kenya Certificate of Primary Education (KCPE)

COMPUTER PROFICIENCY

Computer applications: well conversant with Microsoft Office, PowerPoint (preparation and presentations), Microsoft Excel and Access as well as Google Sheets.

Other Software include Adobe InDesign, Illustrator, Photoshop, Premier, among others.

WORK EXPERIENCE

- ❖ **August - November 2012:** Served as a Mathematics Teacher at Iten Day Mixed Secondary school.

Responsibilities

1. Develop and issue education content including notes, tests and assignments.
2. Supervise classes to ensure all students are learning in a safe and productive environment.
3. Allocate and grade homework, assignments, and tests.

- ❖ **April 2013:** Worked with Independent Electoral and Boundaries Commission as a clerk.

Responsibilities

1. Organizing the polling place before the polls open.
2. Ensuring that qualified voters are permitted to vote.

3. Providing instructions and assistance to voters.
4. Explaining the use of the voting equipment to voters.
5. Obtaining results after the polls are closed and closing the polling place.

- ❖ **September - December 2015:** Served at Elgeyo Marakwet County Public Service Board as an attaché.'

Responsibilities

1. Perform clerical duties, take memos, maintain files, and organize documents.
2. Assist in preparing information and research materials; create and maintain PowerPoint presentations
3. Manage databases and input information, data, and records
4. Attend company functions and networking events
5. Update and post supervised social media and website content; respond to web correspondence, social media posts, and email.

- ❖ **December 2017 - Current - Communication officer, County Government of Nandi**

Responsibilities

1. Provide raw information (photos, audios, videos and articles) for processing by the respective units
2. Develop multimedia content (audio/video) for publishing and distribution.
3. Write, edit and distribute content including newsletters, press releases, website and social media content that communicate government's activities, projects and services.
4. Advise the department on effective Communication and Public Relations strategies.
5. Play a liaison role between the department and the relevant communications units such as the media relations, branding and events management and the editorial unit.
6. Collaborate with other units on relevant functions.
7. Perform any other duty as may be assigned by the Deputy Director (Editorial and Production)
8. Coordinate Disruptive Agricultural Technology initiative by The World Bank.

MEMBERSHIP

- Member of East African Youth Parliament (EAYP) Moi University
- Secretary of Association of Political Science Students of Moi university (APSSOMU)
- Member of Peace Unit Program (PUP)

INTERESTS/HOBBIES

- Adventure & hiking
- Photography
- Travelling
- Blogging
- Watching

SKILLS

- Digital strategist
- Editing
- Social Media Consultancy
- Driving